

Cover Supervisor

30 hours per week

Term Time plus one week (39 weeks)

Scale E - £16,867 (actual salary) point 7

Scale E - Fulltime pay range – point 7 (£24,294) to point 11 (£25,979)

Fixed Term – 1 Year (1st Sept 2024 to 31st Aug 2025)

Clarion Corvus Trust is seeking to employ a Cover Supervisor at Watton Junior School, Watton. You will be an enthusiastic, well-motivated person to supervise classes of students when teachers are on short term absence or fulfilling their professional duties.

At Watton Junior we are firmly committed to the development of pupil independence, this is characterised by exceedingly high expectations of pupils and the progress they are expected to make.

You will be someone who understands and enjoys working with young people, is well organised, flexible, adaptable and enjoys variety in your work. You will be an excellent communicator with the ability to motivate pupils and gain their respect.

Your opportunity

By joining Watton Junior School, you will become part of a staff dedicated to and passionate about securing the best possible outcomes for our young people. We can offer you:

- The chance to work as part of a forward thinking dynamic team
- A creative and innovative environment
- Excellent opportunities for career and professional development
- A welcoming and supportive staffing body
- Enrolment to the Local Government Pension Scheme (if eligible)

Contact with the school is warmly welcomed and encouraged, please contact the school office on 01953 881387 to make arrangements for a call or a visit.

For more information and a full application pack including job description and person specification, please see our website www.clarioncorvus.org.uk or email info@cc-trust.co.uk to request an application pack.

Please send completed application forms to office.wjs@wattonjunior.org

Closing date: 9.00 a.m. on Tuesday 23rd April 2024

Interviews: Friday 3rd May 2024

Clarion Corvus Trust is committed to safeguarding and promoting the welfare of children. All applicants must be willing to undergo safeguarding screening appropriate to the post, including checks with Disclosure & Barring Service and at least 2 references which cover the last 3 years; for all our services we will request references from where you have worked with either Children or Vulnerable Adults. Please be advised that references may be requested prior to interview for roles within our Schools.

This post is likely to come under the requirements of the Childcare (Disqualification) Regulations and the successful applicant will be required to complete a declaration form to establish whether they are disqualified under these regulations.

This post is exempt from the Rehabilitation of Offenders Act and you will be required to undergo an Enhanced DBS check or Enhanced DBS check with barred list. If you have information to declare it may be protected under the Exceptions Orders and you may not be required to declare it. You will be asked to make a criminal conviction declaration if you are shortlisted for the post. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.