



## **Provider Access Policy**

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|---|---------------------------------|
| <b>Policy approval date</b>             | 3 February 2021                 |
| <b>Policy review date</b>               | February 2022                   |
| <b>Trustee approval</b>                 | Hobart High School LGB Approval |
| <b>Committee responsible for policy</b> | Hobart High School LGB          |

## **Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement**

All pupils in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

### **Management of Provider Access Requests**

#### **Procedure**

A provider wishing to request access should contact: Ms Karen Hall, Assistant Headteacher  
Telephone: 01508 520359  
Email: [khall@hobart.org.uk](mailto:khall@hobart.org.uk)

## Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

|         | <b>Autumn Term</b>  | <b>Spring Term</b>   | <b>Summer Term</b>   |
|---------|---|--|--|
| Year 8  | Community – jobs with responsibility  | Community – jobs with responsibility   | Community – jobs with responsibility   |
| Year 9  | Meetings with careers professional<br><br><b>PHSE:</b><br><ul style="list-style-type: none"> <li>. What jobs and careers are there?</li> <li>. Qualifications</li> <li>. Options and Choices – reflection on own skills</li> </ul>  | Meetings with careers professional<br><br>KS4 options event  | Meetings with careers professionals  |
| Year 10 | <b>Life Skills:</b><br><ul style="list-style-type: none"> <li>. Work Experience preparation sessions</li> <li>. The Perfect CV</li> <li>. Preparing for an Interview</li> <li>. The world of Work</li> </ul><br><b>PSHE</b><br><ul style="list-style-type: none"> <li>. Money and Finance</li> <li>. Meetings with careers professional</li> </ul>  | <b>Life Skills:</b><br><ul style="list-style-type: none"> <li>. Work Experience preparation sessions</li> <li>. The Perfect CV</li> <li>. Preparing for an Interview</li> <li>. The world of Work</li> </ul><br><b>PSHE</b><br><ul style="list-style-type: none"> <li>. Money and Finance</li> <li>. Meetings with careers professional</li> </ul> | <b>Life Skills:</b><br><ul style="list-style-type: none"> <li>. Work Experience preparation sessions</li> <li>. The Perfect CV</li> <li>. Preparing for an Interview</li> <li>. The world of Work</li> </ul><br><b>PSHE</b><br><ul style="list-style-type: none"> <li>. Money and Finance</li> <li>. Meetings with careers professional</li> </ul> |
| Year 11 | <b>Post 16 provider open evenings:</b><br><ul style="list-style-type: none"> <li>. Opportunities to visit local Further Education and Sixth Form Colleges, other school UTCs, Studio schools and other training providers regarding A Level, Applied General, Technical and Vocational and Apprenticeships.</li> </ul><br>Meetings with careers professional<br><br>Post 16 applications<br><br>Post 16 Interview | Post 16 Interviews<br><br>Post 16 applications<br><br>Meeting with Careers Professional  | Confirmation of Post 16 education destinations for all pupils<br><br>Post 16 applications<br><br>Meeting with Careers Professional   |

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.