



Provider Access Policy

Policy approval date	
Last Review Date	June 2026
Policy review date	June 2027
Trustee approval	Hobart High School LGB Approval
Committee responsible for policy	Hobart High School LGB

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations which is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

Statutory Requirement

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 11 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in:

- › Section 42B of the [Education Act 1997](#)
- › [Education and Skills Act 2008](#)
- › [The School Information \(England\) Regulations 2008](#)
- › The [Skills and Post-16 Education Act 2022](#)
- › Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

Pupil Entitlement

All pupils in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

The encounters schools must offer to all pupils in years 8 to 11

All pupils in years 8 to 11 at Hobart High school are entitled to:

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

- Have a minimum of 6 encounters with providers

These encounters must happen for a reasonable period of time during the standard school day.

As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.

We offer our pupils the encounters set out above, in line with the requirements as well as additional encounters via enrichment week activities, careers fairs, online workshops, curriculum trips.

Access to providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. We are committed to encouraging all pupils to make decisions about their future based on impartial information.

Pupils in year 8 and 9

All pupils in these year groups are offered:

2 encounters with education and training providers

- All pupils must attend
- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

Pupils in year 10 and 11

All pupils in these year groups are offered, as a minimum:

- 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

Meaningful encounters with providers

Our school is committed to providing meaning encounters for all pupils.

A meaningful encounter:

- Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the pupil
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

Management of Provider Access Requests - Procedure

A provider wishing to request access should contact: Miss Amie Barker, Assistant Headteacher

Telephone: 01508 520359

Email: abarker@hobart.org.uk

As a school we ask each provider to provide the following information for our pupils:

- Information about your provision and the approved qualifications or apprenticeships you offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with you is like
- Answers to any questions from pupils

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	Community – jobs with responsibility Use of assemblies if appropriate	Community – jobs with responsibility Use of assemblies if appropriate	Community – jobs with responsibility Use of assemblies if appropriate
Year 9	Meetings with careers professionals/industry talks PHSE Units: - What jobs and careers are there? - Qualifications - Options and Choices: reflection on own skills	Meetings with careers professionals/industry talks KS4 options event/ evening to support students in selecting GCSE options subjects	Meetings with careers professionals/industry talks
Year 10	Life Skills: Work Experience preparation sessions Year 10 GCSE Information Evening Assembly and tutor group opportunities Careers Workshops/ Meetings with careers professionals	Life Skills: Work Experience preparation sessions Assembly and tutor group opportunities Careers workshops / meetings with careers professionals Skills and Careers Festival trip	Life Skills: Work Experience Technical / vocational tasters at local colleges/training providers PSHE: Money & Finance

	PSHE: Money & Finance	PSHE: Money & Finance 1:1 meetings with careers advisor re work experience Duke of Edinburgh Bronze; to develop team work, resilience and community service	
Year 11	Post-16 provider open evening event/careers fair at Hobart to include a presentation on Post 16 pathways Post-16 provider open days/open evenings Mock interview day preparation: ▪ Writing a CV ▪ Writing a cover letter ▪ Interview skills 1:1 meeting with careers advisor Post 16 applications	Mock exam 'brown envelope day' to support students in making post-16 choices Post-16 provider open days/evenings Post-16 provider taster days/events 1:1 meeting with careers advisor Apprenticeships-information & support with applications Post-16 applications Post-16 interviews	Confirmation of post 16 education destinations for all pupils Post-16 applications Post-16 interviews Meetings with careers advisor

Please speak to our Careers Leader, Miss Amie Barker to identify the most suitable opportunity for your child.

Live online encounters

We will consider requests for live online encounters with providers, which may be broadcast into classrooms or the school assembly hall. We will need to carry out technology checks in advance to make sure systems are compatible.

Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis and we have the right to refuse requests eg for safeguarding reasons. We will grant access requests where there is opportunity for a positive contribution to our careers programme.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. Support required will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the careers resource centre within the library, which is managed by the school librarian. The resource centre is available to all students at lunch / break times and after school.

Safeguarding

Our safeguarding / child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Our safeguarding policy is available via our school website. Education and training providers will be expected to adhere to this policy.

Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. Information about such events will be shared via group call, the school newsletter and the school careers letter.

If you would like to speak to the school about encounters with providers, please contact Amie Barker: 01508 520359 or abarker@hobart.org.uk

We also welcome feedback from parents and carers to help improve our offer of encounters with providers – please contact us via the contact details above.

Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Notre Dame Sixth Form College
- East Norfolk Sixth Form College
- Lowestoft Sixth Form College
- East Coast College
- Easton and Otley College
- City College Norwich
- Langleigh Sixth Form
- Wymondham College
- Wymondham Sixth Form
- City of Norwich School Sixth Form
- University Technical College
- NHS Apprenticeships / NHS Careers
- Norfolk Apprenticeships

We have had industry talks for our year 9 pupils from the following industries/ providers:

- NHS Therapies (Allied Healthcare professionals)
- NHS Nursing
- Gaming
- Hospitality and Catering
- Construction: Lovell
- Engineering: Lotus Cars

- Media, Energy and Engineering: CHPV Offshore Media
- Agriculture (Farming): Fen Farm Dairy

Pupil Destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school including, but not limited to:

- East Norfolk Sixth Form College
- City College Norwich
- Lowestoft Sixth Form College
- Notre Dame Sixth Form College
- Wymondham College
- Jane Austin Sixth Form
- Sir Isaac Newton Sixth Form
- City of Norwich Sixth Form
- Easton and Otley College
- University Technical College
- Norfolk Apprenticeships

Complaints

Any complaints related to a provider access can be raised following the school complaints procedure.